Work Session 6:00 PM

PRESENT: Supervisor S. Broderick; Dep. Sup. W. Conrad; Councilmembers R. Morreale, J. Myers, & S. Weachter; Finance Director J. Agnello; WPCC Ch. Op. J. Ritter; Eng. B. Lannon; Atty. A. Bax; Hwy Sup. M. Weiss; Water Foreman D. Zahno; Police Chief M. Salada; Sr. Coordinator M. Olick & Deputy Clerk B. Cogland; 3 Residents.

ZOOM: 1 Press

EXCUSED: Councilman W. Burg, Bldg. Inspector T. Masters; Rec. Director T. Smith

AGENDA APPROVAL

Broderick: Lion's Club Adopt-A-Trail
Waechter: Senior Center Kitchen Stove Obsolete

Agenda Approval

Morreale MOVED to approve the agenda, as amended. Seconded by Myers and carried 4-0.

APPROVAL OF MINUTES

Approval of Minutes

Morreale MOVED to approve the minutes from the 09/28/2026 Regular Town Board Meeting. Seconded by Waechter and carried 3-0. Myers abstained.

ABSTRACT

Abstract of Claims

Myers MOVED to approve the Regular Abstract of Claims Numbered 26-02848 thru 26-03024 and recommended payment in the amount of $710,756.60, plus a post-audit in the amount of $18,657.10. Seconded by Morreale and carried 4-0.

DEPARTMENT HEAD STATEMENTS

Highway Superintendent – M. Weiss

The Highway Department has been continuing clearing ditches on Langdon Road, and doing culvert replacements in the James Drive area. They have been jetting the sewer lines and running cameras in the pipelines behind Bronson Drive and have found a blockage in need of remediation to get drainage back where it needs to be. Concrete work began at the dog park; pictures of the progress have been posted on the Highway Department's Facebook page. The Highway Department is now prepping for leaf season and then snowfall season.

Weiss read a letter of resignation from Jeff Cosgrove:

"Dear Town of Lewiston Board members, please accept my formal notice of resignation/retirement as the Deputy Highway Superintendent effective Friday October 16, 2026. Thank you for the opportunities and support extended to me throughout my 33-year career with the Town. I wish nothing but growth and success for the Town and its employees, as well as all of those who call Lewiston home. With gratitude, Jeff Cosgrove."

Jeff Cosgrove Retirement from Highway Dept

Morreale MOVED to accept the retirement of Jeff Cosgrove from the Highway Department effective October 16, 2026, with regret. Seconded by Waechter and carried 4-0.

To fill the Deputy Highway Superintendent position, Weiss appointed Dave Catlin as Deputy Highway Superintendent effective Monday October 19, 2026. Catlin has been with the Town a long time, and Weiss said Catlin is definitely the best fit for the position.

The NYS DOT is doing minimal paving on 104, so far just milling the center portion. This work is not being done by the Town.

Bax prepared a Resolution to renew the Snow and Ice Contract from 2024 with Niagara County, updating only the amounts that are necessary to reimburse the Town.

Town of Lewiston Resolution no. 11 of 2026
"Approval of Amendment to Town of Lewiston – New York State Department of Transportation Snow and Ice Agreement"

WHEREAS, the Town of Lewiston and the New York Department of Transportation, having entered into an Agreement to Extend Municipal Snow and Ice Agreement (hereinafter referred to as "Agreement") dated October 18, 2024, for the provision of and remuneration for snow and ice removal services within the Town of Lewiston; and
WHEREAS, the parties to said Agreement mutually acknowledge the rising cost of complying with the terms of said Agreement which have resulted from the above average snowfall and the increased cost of materials and labor associated with snow removal activities; and
WHEREAS, the parties have caused supplemental documents to be drafted which are intended to amend the original terms of said Agreement between the parties to accommodate for said increase in costs,
NOW, THEREFORE, BE IT RESOLVED, that the following amendments to the Agreement (hereinafter referred to as "Supplemental Agreements"), a true copy of which are attached hereto at Exhibit A, are hereby approved and ratified;

1. SUPPLEMENTAL AGREEMENT No. 4 to Contract D014881

and it is further
RESOLVED, that the Town of Lewiston Supervisor is hereby authorized to execute said Supplemental Agreement no. 4 on behalf of the Town of Lewiston.
Dated: October 15, 2026

New York State reimburses the Town of Lewiston for all budgeted costs of taking care of state and county roads, including fuel, salt, etc.

Resolution 11-2026

Waechter MOVED to approve Resolution 11-2026 "Approval of Amendment to Town of Lewiston / New York State Dept of Transportation Snow and Ice Agreement". Seconded by Morreale and carried 4-0.

Weiss asked for approval to purchase a 2026 hybrid Ford truck for the Highway Department for $56,554. Weiss looked into a full electric truck, but deemed it too nice to be a work truck. The luxury features were unnecessary for the purpose it is needed for. The Town cars for the Assessor, Building Inspectors, and Recreation Department are hybrid vehicles and being hybrid qualifies the vehicles to be purchased from the H98 account. The truck is a left over on the lot from last year and is brand new, no miles. The amount is a state bid price.

HWY Dept purchase new truck

Morreale MOVED to approve the Highway Department's purchase of a 2026 hybrid Ford truck in the amount of $56,554 to be paid from H98. Seconded by Waechter and carried 4-0.

Engineer – B. Lannon

Lannon said he's shooting for 90% submittal for review on the November 20th meeting for the Morgan Farms subdivision drainage improvements and he's actively attempting to coordinate with the DEC in a pre-application meeting to discuss cleaning. Broderick said speaking of ditch cleaning, the bid opening for the cleaning of the ditches on the west side from Mohawk Street to Pletcher Road was scheduled for that morning, but no bids were submitted, so it will be relisted and go back out for bid and phone calls will be made to try and find someone to do the job.

Ditch cleaning project back out to bid

Broderick MOVED to rebid the ditch cleaning project from Mohawk Street to Pletcher Road out to bid. Seconded by Waechter and carried 4-0.

Sr. Citizens Coordinator – M. Olick

Renovations have begun at the Senior Center, and may take longer than the anticipated one week but the project is coming along well.

Recreation Director T. Smith was excused from the meeting, so Broderick mentioned on Thursday, October 22nd, the Senior Center will host Bingo at 6pm, and on Saturday October 24th there will be the annual Trunk-or-Treat in the Senior Center parking lot with a haunted maze inside from 1-3pm.

Tina Longwell and Stephanie Coppins from the Village of Lewiston attended the meeting in regards to the Village of Lewiston Red Brick Building windows. They began by thanking the Town for always supporting the Village on various projects and are appreciative of the improvements and assistance the Town has made and given to the community. They respectfully requested the council's preliminary commitment to fund the replacement of 24 windows in the Recreation area in the basement of the Red Brick Building. The windows are in bad shape, they are broken and heat gets out through them. Some can't be opened, some can't be shut, and the Recreation Department is getting larger. There are a lot of children that participate in the Village's Recreation programs, so this is a real concern, especially now that the colder season is approaching. The Village is ready to put the job out to bid to obtain competitive pricing for the project. Their engineer will put together the bid documents and put the job out to bid if the Town agrees to pay for it. Any final funding commitment would be specified afterwards when a price has been given. Broderick and Burg have discussed the windows there in the past, Burg has looked at them and confirmed indefinitely that all 24 windows need to be replaced as well as minor brickwork around the window edges. Broderick said this is a project that qualifies to be funded from the H98 energy fund as all 24 replacement windows will be energy efficient windows. The Village received an estimate of around $100,000 which includes engineering fees and 10% contingency.

Red Brick Bldg windows

Broderick MOVED to approve the Village of Lewiston to go out to bid for the replacement of 24 windows in the basement/Recreation Department in the Village of Lewiston Red Brick Building and cover up to $150,000 to be paid from H98. Seconded by Morreale and carried 4-0.

Chief Operator WPCC – J. Ritter

Ritter prepared a slide show presentation, but before presenting he took a moment to publicly apologize to Linda Scalzo for losing his temper at the last meeting and for snapping back at her during discussion, as it was insensitive and he wanted to make it known that he was sorry for the way he handled the moment. Broderick thanked Ritter for making his apology to Scalzo, and said a day or two after the last meeting Ritter went to the Scalzo residence and spent about two hours there to help them within his ability.

Ritter said he feels the Town should follow the direction the County is going and proposed putting a moratorium on downstream capacity analysis in the Town of Lewiston, future and present. Downstream capacity analyses are used by developers to calculate their effect on sewer systems for a project that will contribute more than 2,500 gallons per day. Meters are placed in pipes downstream of a proposed development and gallons are measured to see the impact of rain events to localized sewers. They are used to identify the impact of newly proposed flows to a Treatment Plant. "Why would we do this?" The DEC floating/rolling average has surpassed the WPCC's 2.75 million gallon a day allowance. This is not something that has ever happened before here. June, July, and August of this year, due to rainfall, the Treatment Plant has surpassed that daily limit. Because of this, it will take a long time to get the averages back to where they need to be.

Ritter displayed the July facility operating report which showed 2.9 million gallons per day, in August 3.07 million gallons per day was the average. Currently, the plant is approximately 320,000 gallons per day over the 2.75 million gallon/day permit. Flooding issues and rain intensity have led to the backups into basements within the homes of Lewiston residents. Ritter said, "We have to try and do something, and people want to see this department do something about it." The Highway Department is going to continue to improve the drainage to help standing water leave the area so it doesn't infiltrate. It takes DEC cooperation on permits to clear drainage pathways. The Water Pollution Control Center wants to start an ambitious I&I project. Ritter said he has been scared of this for years – private property I & I work. The Town has set up a fund based on developer inflow and infiltration reduction responsibilities. Developers are responsible for removing four and a half times the flow they are contributing if the flow exceeds 2,500 gallons per day. Local Law #1 of 2020 turned a gallon offset to a monetary consideration so the money can be used more efficiently. Funding doesn't come from water consumers or taxpayers; it comes from developers to do this. The Town does not have a lot of money for this project, so the WPCC would be using their own employees and equipment to install A-clamps, and Ritter said he believes doing this would make a lot of improvement. A number of homes in the Town have vent stacks. Ritter said there are a number of those that you can quite literally grab and pull right out the ground (that's not okay. you should not be able to do that.) When the vent stacks are loose like that, it means there is no A-clamp, and now the owner's yard will drain down the sides of that pipe into the sanitary sewer. A sewer lateral is a homeowner's private property that goes from a house to the sewer line that is maintained by the Town. Freezing and thawing of the ground will cause a cleanout stack to dislodge from the lateral over time, this causes infiltration points to drain yards into the sanitary sewer lines. An A-clamp goes around the PVC pipe that sticks up out of the yard connecting it to the sewer lateral.

This is an ambitious project, but Ritter said he believes a lot can be done without costing a lot of money. This is something that is required by a time of sale inspection. When a property changes ownership, a check valve and a sewer inspection are required, in many cases the cleanout stacks are loose and an A-clamp is required to be installed. So far, time of sale has been the only time the Town has been able to do something about this. Ritter estimated about 50 homes right now he knows of that need A-clamps. A lot around James Drive. The problem in that area is known, and it really can't wait for people to move out of their homes to be fixed. Manholes, broken pipes, tree roots, and storm sewer cross connections are among the many of ways for excess water to get into the sanitary sewer. The WPCC is looking into pricing for pipelining. Ritter displayed multiple images of pipes throughout the Town that have roots and grass growing into them, and if roots and grass can get through, so can water. Niagara County has already placed a six-month moratorium themselves on downstream capacity analyses. Single family homes can still be developed; this only applies to developments that would contribute over 2,500 gallons per day into the sanitary sewer. 2,500 gallons is the number New York State DEC considers a sewer extension that invoke I & I offsets. The proposed development in Sanborn is already halted by the Niagara County moratorium.

DSCA moratorium to be drafted

Morreale MOVED to approve the Town attorney to draft a six-month moratorium on downstream capacity analyses approvals. Seconded by Waechter and carried 4-0.

OLD/PENDING BUSINESS - None

NEW BUSINESS – None

SUPERVISOR BRODERICK

A few months ago, Lia Iamarino-Ebbole of 540 Irving Drive came to the Board regarding a water break inside her home while she was away – resulting in a water bill over $5,500, and asked for relief on a portion of the sewer bill since the water flooded her home but did not go into the sewer. Broderick received receipts of all the work and repairs done in the home.

Sewer Forgivenesses 540 Irving Dr

Waechter MOVED to reduce the sewer bill for 540 Irving Drive in the amount of $2700. Seconded by Myers and carried 4-0.

The Town uses Auctions International, as do many municipalities, to sell obsolete items and vehicles. The Town has had good luck in the past using the platform, and the contract is reaching its expiration date. Attorney Bax has reviewed the contract and said it is a very standard renewal.

Auction Int'l Contract Renewal

Morreale MOVED to approve the contract renewal with Auctions International. Seconded by Myers and carried 4-0.

Morreale MOVED to authorize the Supervisor to sign the contract renewal. Seconded by Waechter and carried 4-0.

Rob Nichols from the Lion's Club contacted Broderick to request to do an "adopt-a-trail" agreement with the Town of Lewiston for the bike path. The Lion's Club wants to clean the bike path from Fort Gray Overlook to Pletcher Road. Fort Gray Overlook is at the top of the hill, and the view from there is breathtaking. Broderick recommended to anyone who is able go see it for themselves, it is worth the walk, especially this time of year with the fall foliage. This span of the path has been an issue to maintain as it covers State, Village, and Town property. Bax has reviewed the agreement and given his approval of it. Waechter asked who carries the liability as far as insurance goes. The Lion's Club members are volunteers and will be performing this duty "at their own risk". Broderick said Dr. Gerbasi walks that trail every day and reports back to the Greenway how many people he sees on the trail and keeps statistics on the trail. It was mentioned that it is unsafe walking down the hill on the gravel, and it's nice that the branches were cut back so people aren't forced out onto the gravel. Broderick said the path isn't in the Town until Mohawk Street. The hill itself is in the Village and State, but that he will pass along the concern about the gravel.

Adopt A Trail Lions Club

Morreale MOVED to approve the Adopt a Trail Agreement with the Lewiston Lion's Club and for the Supervisor to sign said agreement. Seconded by Waechter and carried 4-0.

Legal

New York State, through the governor's recent budget has authorized local municipalities to opt in to a tax exemption for veterans who qualify for property tax relief. Bax prepared a resolution that will effectively allow veterans who are 100% disabled due to causes within their military service to be exempt from their real property taxes from the Town.

TOWN BOARD RESOLUTION NO. 12 OF 2026 "RESOLUTION AUTHORIZING A FULL REAL PROPERTY TAX EXEMPTION FOR QUALIFYING VETERANS WITH PERMANENT AND TOTAL SERVICE-CONNECTED DISABILITIES PURSUANT TO NEW YORK STATE REAL PROPERTY TAX LAW § 458-a(11)"

WHEREAS, the Town Board of the Town of Lewiston, Niagara County, New York (hereinafter the "Town Board"), recognizes and acknowledges the distinguished service and sacrifice of veterans of the United States Armed Forces, particularly those who have sustained permanent and total disabilities as a result of their military service; and

WHEREAS, New York State Real Property Tax Law ("RPTL") § 458-a provides for certain real property tax exemptions for qualifying veterans, including exemptions relating to military service, combat service, and service-connected disabilities; and

WHEREAS, the New York State Legislature, through the enactment of Part EE of Senate Bill S.9009-C, as incorporated into the New York State 2026–2027 Budget, amended subdivision 11 of RPTL § 458-a to authorize local taxing jurisdictions to provide a full real property tax exemption to qualifying veterans whom the United States Department of Veterans Affairs has determined to be permanently and totally disabled as a result of their military service; and

WHEREAS, pursuant to RPTL § 458-a(11), as amended, the governing body of a county, city, town, village, or school district may elect, by adoption of a local law or resolution, to provide such exemption within its respective taxing jurisdiction; and

WHEREAS, the Town Board desires to exercise the authority granted to it by RPTL § 458-a(11) to provide qualifying permanently and totally service-connected disabled veterans residing within the Town of Lewiston with the maximum real property tax exemption authorized by said statute; and

WHEREAS, the Town Board finds that providing such exemption recognizes the extraordinary sacrifices made by Town of Lewiston veterans whose military service has resulted in permanent and total disabilities and constitutes an appropriate exercise of the authority expressly granted to local governments by the Legislature of the State of New York;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. ADOPTION OF EXEMPTION

The Town Board of the Town of Lewiston hereby elects, pursuant to New York State Real Property Tax Law § 458-a(11), as amended, to provide a one hundred percent (100%) exemption from Town real property taxation for qualifying residential real property owned by veterans whom the United States Department of Veterans Affairs considers permanently and totally disabled as a result of their military service, subject to the eligibility requirements, limitations, and conditions established by RPTL § 458-a.

SECTION 2. SCOPE OF EXEMPTION

The exemption authorized by this Resolution shall:

A. Apply to one hundred percent (100%) of the assessed value of qualifying residential real property, to the extent authorized by RPTL § 458-a(11).

B. Apply to real property taxes levied by the Town of Lewiston, including only those taxes and assessments to which the exemption may lawfully be applied under RPTL § 458-a.

C. Be administered in accordance with RPTL § 458-a, the applicable regulations of the New York State Department of Taxation and Finance, and the administrative guidance issued by ORPTS.

SECTION 3. ELIGIBILITY REQUIREMENTS

To qualify for the exemption authorized by this Resolution, an applicant shall satisfy all applicable statutory requirements of RPTL § 458-a. Eligibility shall be determined by the Town Assessor in accordance with the statute and applicable ORPTS guidance.

SECTION 4. APPLICATION AND ADMINISTRATION

The exemption established by this Resolution shall be administered by the Assessor of the Town of Lewiston who shall review all applications and supporting documentation to determine whether the statutory requirements for the exemption have been satisfied.

SECTION 5. EFFECTIVE DATE AND APPLICABILITY

This Resolution shall take effect immediately upon its adoption and shall be applicable to the 2027 assessment roll, provided that the applicant satisfies all applicable eligibility and filing requirements.

SECTION 6. IMPLEMENTATION

The Town Assessor is hereby authorized and directed to take all actions reasonably necessary to implement and administer the exemption established by this Resolution.

SECTION 7. CERTIFIED COPIES

The Town Clerk is hereby authorized and directed to provide certified copies of this Resolution to the Town Assessor, the Niagara County Real Property Tax Services Office, and such other governmental agencies or officials as may be appropriate.

AND BE IT FURTHER RESOLVED:

That this Resolution shall become effective immediately upon adoption.

Resolution 12-2026

Waechter MOVED to approve and adopt Resolution 12-2026 "Resolution Authorizing a Full Real Property Tax Exemption for Qualifying Veterans with Permanent and Total Service-Connected Disabilities Pursuant to New York State Real Property Tax Law §458-a(11). Seconded by Morreale and carried 4-0.

There are approximately 80 veterans in the Town of Lewiston and the approximated total difference for the tax base will be around $43,000.

FINANCE

The Finance Director asked for approval to process the following 2026 budget revisions:

1. A request to move $500 to Recreation Gas & Electric - A00-7310-0400-3500 from Transfer from Funds H98 - A00-1000-5031-1189, to cover electricity expenses.

2. A request to move $10,000 to Union Welfare Benefits - B00-9070-0800-0000 from Grant Writing Services Contractual - B00-8095-0400-0000, to cover employee benefits expenses.

3. A request to move $26,000 to Union Welfare Benefits - SS1-9070-0800-0000 from Treatment & Disposal Equipment - SS1-8130-0200-0000, to cover employee benefits expenses.

4. A request to move $829 to Property Insurance - SS2-1910-0400-0000 from Master Sewer Contractual - SS2-8110-0400-0000, to cover property insurance expenses.

5. A request to move $15,000 to South Sewer Gas & Electric - SS3-8120-0400-3500 from Transfer from Funds - H98 SS3-1000-5031-1189, to cover electricity expenses.

Budget Revisions

Morreale MOVED to approve the Budget Revisions as presented. Seconded by Myers and carried 4-0.

Broderick said this is the 8th year in a row that the Lewiston Town Taxes have been reduced, and he feels tax payer money has been put to good use. The Police union and the Town have been going through contract negotiations that has been finalized and the Police Officers have received a hefty raise. Minimum wage increases are an unfunded mandate by the State, and minimum wage is over $15, and part-time officers were only making $22. The union contract has brought Police Officer wages up by quite a lot, and Broderick said even with that, the Town has still been able to keep taxes at a negative which is commendable to the Finance Director and Town Council.

COUNCILMAN MYERS

Sanborn Fire Company submitted a request for two new members. The first is for Clayton Allen who is a resident in the Town of Cambria but resides/ is employed in the vicinity and is available to render active service as a social member at Sanborn Fire Company. Allen will assist with fundraisers and activities, but will not actually participate on Fire/EMS calls. The percentage of non-resident members will not exceed thirty percent, as provided by law, with this selection.

Clayton Allen joins Sanborn Fire Co.

Myers MOVED to approve Clayton Allen as a social member of the Sanborn Fire Company. Seconded by Morreale and carried 4-0.

The next application is for Larry Treichler who is a resident of the Town of Wheatfield but resides/is employed in the vicinity and is available to render active service as a volunteer fireman. The percentage of non-resident members will not exceed thirty percent, as provided by law, with this selection.

Larry Treichler joins Sanborn Fire Co.

Myers MOVED to approve Larry Treichler as a volunteer fireman with the Sanborn Fire Company. Seconded by Waechter and carried 4-0.

The Sanborn Historical Society will be hosting a ham dinner Saturday October 7th 4-7pm at the Sanborn Farm Museum. The Sanborn Area Historical Society will hold their regular meeting Tuesday October 27th at 7pm at the Farm Museum with a speaker series by Don Dwyer titled "Songs and Stories of the American Civil War."

COUNCILMAN MORREALE

Rosemary Dann of 913 Ridge Road submitted a receipt for a pool liner and requested sewer relief in the amount of $92.18.

Sewer Forgiveness 913 Ridge Rd

Morreale MOVED to approve the sewer forgiveness in the amount of $92.18 for 913 Ridge Road. Seconded by Myers and carried 4-0.

COUNCILWOMAN WAECHTER

The Senior Center has submitted a request to hire Drew Wager as a Van Driver for the Sr. Center to begin Monday October 19th at an hourly rate of $17/hr.

Sr. Center Van Driver Hire

Waechter MOVED to hire Drew Wager as Senior Center Van Drive at an hourly rate of $17.00/hr beginning October 19, 2026. Seconded by Morreale and carried 4-0.

The Recreation Department requested to hire the Victoria Dicarlo, Caitlyn Hawk, Olivia Virtuoso, Adia See, Arainna Ceretto, Isaac Manuse, and Mia Granto as part-time seasonal hires for the Fall/Winter recreation season at $16.00/hr.

P/T Rec Hires

Waechter MOVED to approve the part-time seasonal hires of Victoria Dicarlo, Caitlyn Hawk, Olivia Virtuoso, Adia See, Arainna Ceretto, Isaac Manuse, and Mia Granto for the Fall/Winter Recreation season at an hourly rate of $16.00/hr. Seconded by Myers and carried 4-0.

The kitchen stove at the Senior Center is not salvageable to sell on Auctions International, and weighs about 500 pounds. To keep it intact and try to sell it would be extremely difficult. The contractors doing the renovations suggested scraping the stove and even offered to haul it off for the Town.

Sr. Center Kitchen Stove to be scrapped

Waechter MOVED to declare the old kitchen stove at the Senior Center obsolete and approve it to be scraped as junk metal. Seconded by Morreale and carried 4-0.

PRIVILEDGE OF THE FLOOR - no one wished to speak.

Enter Exec. Session

Myers MOVED to enter into executive session for consultation with the attorney. Seconded by Morreale and carried 4-0. 6:54 p.m.

Present: Councilmembers Morreale, Myers, and Waechter; Supervisor Broderick; Attorney Bax; Jonathan Bernstein, Esq. (telephone); Police Chief Salada; Deputy Supervisor Conrad; Finance Director Agnello

Issue discussed: Resolution of lawsuit/consultation w/ attorney.

Exit Exec. Session

Waechter MOVED to exit executive session. Seconded by Morreale and carried 4-0. 7:10

Action taken: Approval of settlement – Beaumeister vs. Town of Lewiston

Bax said they had an opportunity to speak with attorney J. Bernstein relative to the Beaumeister vs. Town of Lewiston lawsuit and he presented the Board with a settlement proposal that came out of court order remediation. The Town Board has heard the terms of that settlement.

Settlement Acceptance

Morreale MOVED to accept the settlement offer relative to Beaumeister vs. Town of Lewiston. Seconded by Waechter and carried 4-0.

Myers MOVED to adjourn. Seconded by Morreale and carried 4-0. 7:12 P.M.

Transcribed and
Respectfully submitted by:

Briggett R. Cogland
Deputy Town Clerk

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